



EMPLOYMENT APPLICATION

(PLEASE PRINT)

Providing care to children 6 weeks old – 4th grade.
605 James Avenue in Albert Lea

Full Name: _____ Date: _____
Last First M.I.

Address: _____ Phone: _____
Street address Apt/Unit #

_____ Email: _____
City State Zip Code

Position applied for: _____

Have you ever been employed at this institution? Yes No If yes, when? _____

Date available: _____ Desired salary _____

Full-time Part-time Substitute If part-time, what days? _____

Will you work on call, if necessary? Yes No

Will you work other shifts in emergencies? Yes No

Names and relationships of relatives employed at this institution.

EDUCATION

High school: _____ Address: _____

From _____ to _____ Did you graduate? Yes No Diploma: _____

College: _____ Address: _____

From _____ to _____ Did you graduate? Yes No Degree: _____

Other (include military): _____ Address: _____

From _____ to _____ Did you graduate? Yes No Degree: _____

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From: _____ to _____

Responsibilities _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From: _____ to _____

Responsibilities _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From: _____ to _____

Responsibilities _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ From: _____ to _____

Responsibilities _____

May we contact your previous supervisor for a reference? Yes No

MILITARY SERVICE

Branch: _____

From: _____ to _____

Rank at discharge: _____

Type of discharge: _____

If other than honorable, explain: _____

REFERENCES

Name: _____

Relationship: _____

Company: _____

Phone: _____

Address: _____

Email: _____

Name: _____

Relationship: _____

Company: _____

Phone: _____

Address: _____

Email: _____

Name: _____

Relationship: _____

Company: _____

Phone: _____

Address: _____

Email: _____

Name: _____

Relationship: _____

Company: _____

Phone: _____

Address: _____

Email: _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release from employment.

Signature: _____

Date: _____